

Requisition #: GD-725966

Job Title: Manager 1 HR

Display Title: WMD Human Resources Manager

Number of Openings: 1

Job Type: Full-Time

Function: Human Resources

Experience: 6-8 years

First Shift

Job Location:

Reston, VA

Raytheon:

Business: Government & Defense

Business Unit: Technical Services Company

Job Description:

Must have International HR experience.

Oversee recruitment, readiness preparation and deployment for the project workforce, coordinating status and staffing level with subcontractors. Provide extensive staffing support and HR generalist functions, to include performance management, compensation, benefits, affirmative action, and organizational development and training

programs in support of programs with international and national locations. Utilize HRMS tools for essential personal data processing and reporting. In partnership with management, define and implement HR initiatives to support program goals & objectives. Ability to develop solutions to complex problems. Ability to work on teams and consult effectively and independently with clients at all levels in the organization.

Must have strong customer service orientation and supervisory skills. Ability to work on multiple projects and issues concurrently and embrace changing priorities. Excellent written, and oral presentation skills. must be very process oriented.

Security Clearance:

None

Existing clearance not required .

Positions at Raytheon may require U.S. citizenship for purposes of obtaining clearances.

Additional clearances may also be required from the DoD.

The ideal candidate will possess:

Required Skills:

5-7 years HR generalist experience 2-3 years in remote international sites. Degree: Bachelors or equivalent, Major(s): Human Resources, Business or related field.

Desired Skills:

Microsoft Office suite, especially excel; Internet, Peoplesoft, Resumix.

Government contracting environment. Prior working experience in CENTCOM Areas and rapid deployment staffing is desired.

Minimum Degree: B.S.

Majors: Business Administration, Human Resources

Special Work Environment:

Extensive work hours are required on an occasional basis, ability to travel internationally.